



SOUTH LOUISIANA COMMUNITY COLLEGE

VETERANS STANDARDS LETTER

Welcome to South Louisiana Community College (SLCC)!! This Standards Letter is provided to assist you in applying for and receiving your Veterans Educational Benefits. We exist for two primary reasons:

1. To certify to the Department of Veterans Affairs (DVA) that you are registered at SLCC
2. To verify for the DVA that the courses you are taking apply to the degree program that you have identified as seeking.

Read the following carefully, initial where indicated and return this sheet to the Financial Aid Office ASAP.

Tuition and fees - ALL VA recipients are responsible for payment of tuition and fees by published deadline. (initials) _____

Processing your Paperwork - Your paperwork will take approximately four (4) to six (6) weeks to process through the DVA once it leaves our office. Therefore, please allow a **minimum** of six (6) weeks after the semester begins before checking back with us. Nothing is automatic; you must contact the Financial Aid Office **every semester** at least two (2) weeks prior to the start of each semester. (initials) _____

Changes - As required by law, all changes must be reported to our office immediately. Changes include name, address, telephone number, degree, major, programs of study, and class schedule changes. (initials) _____

Courses and Grades - Acceptable grades are A, B, C, D, F, and P. Failed courses and courses requiring a C or better grade may be repeated for pay. Courses in which a grade of Incomplete (I) is received cannot be retaken for payment. The grade of "I" must be changed by the date designated for dropping a course or resigning in the following regular semester (fall or spring) or it will automatically be changed to an F. Withdrawing from classes during or after a semester may create an overpayment. Audit courses are not authorized for pay. (initials) _____

Probation and Disqualification - SLCC has a minimum GPA requirement. Failure to maintain the required GPA will result in academic probation. You are still eligible for educational benefits while on academic probation, although your benefits may be affected with a continuing probation status. If your probation results in academic suspension, you are no longer eligible for educational benefits. (initials) _____

Transcript Evaluation - If you have attended any other college(s), you **MUST** have your transcript(s) evaluated immediately. Evaluation forms may be obtained from the SLCC Financial Aid Office. (initials) _____

Certifying with the DVA - You **MUST** verify your enrollment on the **last calendar day of the month** by using the **Web Automated Verification of Enrollment (WAVE)** at <https://www.gibill.va.gov/wave> or by calling the toll free Interactive Voice Response (IVR) telephone line at 1-877-823-2378. (initials) _____

To expedite processing of my benefits, I understand that SLCC utilizes E-mail communication with the VA Muskogee Office. These communications may include discussions of information concerning my school affairs and educational benefits. (initials) _____

Print Name

Veteran's Signature

Date

A Member of the Louisiana Community and Technical College System

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