



**SLCC  
VETERANS  
INFORMATION  
PACKET**

South Louisiana Community College

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## **Check List for Attending SLCC**

The Financial Aid Office (FAO) at South Louisiana Community College (SLCC) is designed as a liaison between you, the veteran or dependent of a veteran, and the Department of Veterans Affairs. The office is equipped to assist with the appropriate forms for you to process your claim for education benefits. The processing center is located in Muskogee, Oklahoma. The office is also an informational center to assist you with any questions you may have concerning your veterans educational benefits or educational experience at SLCC. If you have any problems or questions, please contact our office at (337) 521-8910.

The following is designed to assist you in getting started at SLCC:

- Submit an admissions application to SLCC
- Request all prior transcripts (official) be sent to SLCC Financial Aid
- Pick up an SLCC schedule of classes
- Submit your veterans **certificate of eligibility** or **22-1995** to the FAO
- Submit a Transcript Evaluation request to the FAO, along with any other documentation necessary to start your file
- Contact the FAO **each** semester to certify for benefits

### **NEW STUDENTS**

Students who never received VA benefits, should:

- ▶ Complete VA form 22-1990-Application for Education Benefits, mail to the processing center.
- ▶ Complete Veterans Standards Letter - initialed, signed and dated
- ▶ Submit Certificate of Eligibility (received from the VA)
- ▶ Complete the Financial Aid Registration Form at [http://www.slcc.cc.la.us/Financial\\_Aid/Fall2006.htm](http://www.slcc.cc.la.us/Financial_Aid/Fall2006.htm)

### **CONTINUING STUDENTS**

Students who received VA benefits from another institution, should:

- ▶ Complete VA form 22-1995-Request for Change of Program or Place of Training
- ▶ Complete Veterans Standards Letter - initialed, signed, and dated
- ▶ Obtain a Transcript Evaluation Request form (if you have attended *any* other college)
- ▶ Submit *completed* VA form 22-1995
- ▶ Complete the Financial Aid Registration Form at [http://www.slcc.cc.la.us/Financial\\_Aid/Fall2006.htm](http://www.slcc.cc.la.us/Financial_Aid/Fall2006.htm)

## Semester Certification

Certification for your VA Education Benefits each semester is not automatic. We ask that you contact the Financial Aid Office **each** semester so your certification and any additional documentation can be completed for the next semester. This should be done two (2) weeks prior to the start of classes.

## Concurrent Enrollment

When receiving VA Educational Benefits, you may be concurrently enrolled at more than one school during the same semester. The school at which you are receiving a degree will be your **parent school**. You must have the parent school submit a letter stating that credit will be granted for course(s) taken at the supplemental school. A copy of the letter **MUST** be forwarded to our office. You are responsible for informing both schools and requesting you are certified for the classes you are enrolled in at **EACH** institution.

## Monthly Verification

Veteran students who will receive benefits under the Montgomery GI Bill (Ch. 30 & 1606) **MUST** verify monthly enrollment. Students have the option of calling in their monthly verification or using the internet to verify. The toll-free number is 1-877-823-2378 or via internet [www.gibill.va.gov](http://www.gibill.va.gov) (Click on the WAVE link). To insure prompt payment of your benefits, please follow these steps:

1. Call the verification toll-free number or use the WAVE process at the end of each month for enrollment verification
2. Allow two weeks for payment

*Federal holidays may delay receipt of the Student Verification of Enrollment and/or your check*

## Payment Rates

Visit the VA website at [www.gibill.va.gov](http://www.gibill.va.gov) under “Payment Rates” for more information.

## Important Phone Numbers

Education Benefits inquires	1-888-442-4551
Automated Monthly Verification	1-877-823-2378

Access the VA website to get answers to frequently asked questions, or to download forms.